

West Calcasieu Port Board
Special Meeting Minutes
February 18, 2020

I. Call to order

President Dick Kennison called to order the special meeting of the West Calcasieu Port at approximately 9:30 a.m. on February 18, 2020, at 7000 Southland Field (Southland Airport), Sulphur, Louisiana.

II. Invocation

President Dick Kennison led the invocation.

III. Pledge of Allegiance

Pledge led by Tim Dougherty and recited by all board members and guests.

IV. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison
 - ✓ Wilmer Dugas
 - ✓ Tim Dougherty
 - ✓ Scott Foreman
- (Buddy Reams was not present.)

(Others also present at the meeting were: Chuck Stutes and Darla Perry.)

V. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions or deletions to the proposed agenda.

VI. Discuss and take action: Resolution approving new bank account at Iberia Bank for Capital Projects Account

President Kennison explained the Resolution is just to establish a separate bank account to take care of capital projects. President Kennison entertained a motion to accept the Resolution to approve a new bank account at Iberia Bank for Capital Projects Account. Wilmer Dugas made a motion to accept the Resolution to approve a new bank account at Iberia Bank for Capital Projects Account. The motion was 2nd. No opposition. Motion carried.

VII. Discuss and take action on selection committee recommendation of engineering contract for Bulkhead/Crane Pad project funded with EDA funds

Darla Perry explained how the Selection Committee ran requests through *Lake Charles American Press* and *Baton Rouge Advocate* for qualifications for the engineer for the bulkhead and crane project funded 80% by EDA. The Committee met on December 17, 2019, for an initial scoring. There were 3 engineering companies that submitted proposals: Infinity, PND and Meyer & Associates.

There was a second meeting held on January 3, 2020. People in attendance were Dick Kennison, Lynn Hohensee, Darla Perry and Donald Brinkman with CSRS. There were additional factors considered at this meeting; namely, planning, port priority, potential grants and familiarity with specific project location and history. After the meeting, the scoring came out to Infinity being third, PND being second and Meyer & Associates being first.

Darla stated the Committee is now asking the Board to approve the continuation of engaging and entering into a contract with Meyer & Associates, Inc. for the engineering contract for the West Calcasieu bulkhead and crane pad project. Should negotiations not be successful and approved by EDA, the Committee will then go into negotiations with PND Engineers, Inc. since they came in second. There was a brief discussion regarding the project.

Wilmer Dugas made a motion to accept Meyer & Associates, Inc. for the engineering contract for bulkhead/crane pad project funded with EDA funds. The motion was 2nd. No opposition. Motion carried.

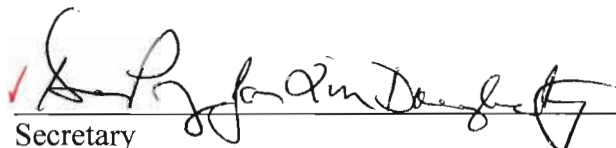
VIII. Public Comments

There were no public comments at this time.

IX. Adjournment

President Kennison adjourned the meeting at approximately 9:37 a.m.


President


Secretary